



Regular Board Meeting Minutes January 20, 2026 7:00pm

Chair Ryan Sunquist
Supervisor Dan Peine
Supervisor Doug Wille
Clerk Molly Weber
Treasurer Angela Niebur

Others in attendance were: Erik & Katie Porten, Todd Aalto, Tim Aalto, Amber Worthington.

This meeting was called to order by Ryan Sunquist, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy was present and stated speed trailers are put away for the winter and fraud is a huge issue right now.

PRESENTATION

- N/A

ROAD REPORT- Otte Excavating

- Roads are okay right now.

PLANNING COMMISSION SYNOPSIS

1. **Shack on the Hill LLC/Amber Worthington (Schlomka)**
 - Interior Remodel of existing structure. Add insulation & sheeting the north side of building both the walls & ceiling. (Commercial)
 - PID#17-01700-82-012
 - PID#17-01700-85-011
 - PID#17-01700-82-023

Matt Bester made a motion to recommend approval for Shack on the Hill LLC to do an interior remodel including insulation and sheeting on the North side of the building, both walls and ceiling, on PID 17-01700-82-012. Cody Tix seconded. Motion carried. (4-0)

Plan is to house and work on equipment. Then a couple offices. **Ryan Sunquist made a motion that PID#17-01700-82-012, PID#17-01700-85-011, PID#17-01700-82-023 be permitted for construction of interior remodel in which they can move forward as of today as presented with the requirement that the PIDs be combined to fit within the Township Ordinance with a deadline date of August 20, 2026. Dan Peine seconded. Motion carried.**

Jeremy Irrthum made a motion that the Board of Supervisors define a Commercial Building Permit. Matt Bester seconded. Motion carried. (4-0)

2. **3680 220th Street East**
Question on building permit, certificate of occupancy or if it is a residential buildable lot
Information only

OLD BUSINESS

- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – they are ready to issue the DRAFT for 60 day review. The biggest factor for us is land disturbance of one acre. - ? Ryan Sunquist anything new – Nothing new here.

NEW BUSINESS

- Building Official – **Ryan Sunquist made a motion to move forward to onboard Inspectron as new Building Official and Septic Inspector. Dan Peine seconded. Motion carried.** Ryan Sunquist will reach out to Inspectron for hard dates to inform current Building Official.
- Annual Weed Inspection Report – Todd Matzke email sent to BOS 01.18.26 – Ryan Sunquist will look at this.
- Polling Place Accessibility Grant Agreement - **AGREE2026-001** – clerk to send back signed agreement.

NEW BUSINESS CONTINUED

- Township Elections Move to November – **Resolution 2026-01** A Resolution Designating the First Tuesday after the First Monday in November as the Town General Election Date – **Ryan Sunquist made a motion to adopt Resolution 2026-01 A Resolution Designating the First Tuesday after the First Monday in November as the Town General Election Date to be added to the March 2026 ballot. Doug Wille seconded. Motion carried.**
- Township Emails – Clerk to send request to website person to proceed with security certificate and township emails.
- Angie Niebur – were the Final Levy and Outstanding Indebtedness Reports completed – both were completed per Angie.
- Ben Hoyt – Dakota County Septic Regulator Meeting – Thursday February 5, 2026 1-3pm – Room 106, Western Service Center, 14955 Galaxie Ave, Apple Valley, MN – FYI reminder
- DC Physical Development Division Letter – Rural Solid Waste Abatement Grant Program – email sent to BOS 01.18.26 – N/A
- Approve list of 2026 Election Judges: Pat Ramel (Head Judge), Pat Fliegel, Nollie Freeman, Cheri Lemons, Kathy Ramel, Nancy Schumacher, Sheryl Harten, Lynn Harten, Jeremy Irrthum, Molly Weber and Doug Wille – **Ryan Sunquist made a motion to approve election judges for 2026 as presented. Dan Peine seconded. Motion carried.**

REMINDER/FYI

- Reminder Budget and Audit Meeting – 02/17/26 @ 6:30pm followed by the Town Board Meeting @ 7pm – publishing and postings sent - FYI
- W2 and 1099s completed by clerk and deputy clerk 01.19.26 - FYI
- Township Day at the Capitol – March 2, 2026 @ 10am - FYI
- NCRWMO Board of Managers Meeting – Wednesday January 21, 2026 @ Greenvale Town Hall – sent to BOS 01.18.26 - FYI
- DC Physical Development 1st Quarter 2026 Update Email – sent to BOS 01.18.26 - FYI
- Lower-Potency Hemp Licensing Updates for Local Governments Email – sent to BOS 01.18.26 - FYI
- Cannabis Guidance Memo 2025-07 Email – sent to BOS 01.02.26 - FYI
- Vermillion River Watershed Draft Convene Process Schedule Email – sent to BOS 12.19.26 - FYI
- Landscaping for Clean Water Email – sent to BOS 01.18.26 - FYI
- MAT WC Audit Due 02.15.26 – clerk reminder - FYI
- Permits ~ Billed for 3 permits ~ 1 plan review, 1 roof mount solar and 1 windows - FYI

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Ryan Sunquist made a motion to approval signing checks approval sign checks 7131 to 7144 and approve claims list and approve December 16, 2025 Board Meeting Minutes. Doug Wille seconded. Motion carried.

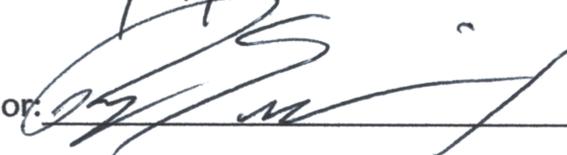
Ryan Sunquist, Treasurer Angela Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Ryan Sunquist made a motion to adjourn the meeting at 8:15pm. Doug Wille seconded. Motion carried.

Date Signed: 2/17/2026

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

January 2026 (February 17, 2026 Meeting)

Beginning Checkbook Balance: **\$45,854.30**

Income

1/29/26	Jeff and Jeannie Werner	Garage addition permit	\$126.00
1/29/26	Kenneth Bauch	Window permit	\$285.25
1/29/26	Nick Murgic	Solar panel on accessory building permit	\$1,086.93
1/29/26	Curt Allan, Linda Kay	Water heater permit	\$86.00
1/29/26	Bryce and Donna Kimmes	Plumbing permit	\$241.75
1/2/26	MN State	MMB ACH	\$1,678.33
1/26/26	Dakota County	Payment	\$6,092.77
1/29/26	Deposit	Bank copied amount of .03 more on deposit	\$0.03
1/30/26	Interest		\$60.98
	Total Income		\$9,658.04

Check # DISBURSEMENTS:

7131	Angela Niebur	Treasurer Salary	\$523.50
7132	Molly Weber	Clerk Salary	\$1,896.22
7133	Dakota Electric	Statement Date 12/23/25	\$38.85
7134	Greater MN Gas	Inv#6398784	\$126.93
7135	Otte Excavating	Dec 2025 Road Maintenance	\$9,899.00
7136	Earl F Anderson	Misc sign brackets, etc 240th and Lewsiton	\$224.00
7137	Dakota County Prop and Tax	2026 Truth and Taxation Cost	\$164.89
7138	Dakota County Financial Services	2025 Election Cost	\$277.00
7139	Victor Lundeen Company	Notary Stamp	\$47.89
7140	Northfield Wifi	Feb Bill	\$34.99
7141	Mark Rauchwarter	Website Charges, Hosting and Email renewal	\$245.00
7142	Tony VanDeSteeg	Anitvirus and Virus Removal	\$200.00
7143	Beaver Creek Companies	Permits	\$1,261.09
7144	Molly Weber	Office supply reimburse, 2025 Taxes Online	\$110.25
	TOTAL DISBURSEMENTS:		\$15,049.61

Check # Checks Not In:

6927	\$115.44	7139	\$47.89
7115	\$109.19	7142	\$200.00
7132	\$1,896.22	7144	\$110.25
7135	\$9,899.00	EFT	\$1,150.11
		Total	\$13,528.10

1/31/26 Ending Checkbook Balance **\$40,462.73**

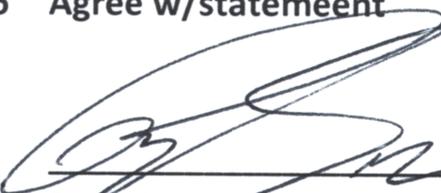
Ending checkbook balance	\$40,462.73
plus checks not in (7) plus EFT	\$13,528.10
equal ICS Statement Balance 1/31/26	\$53,990.83

ICS Shadow Money Market Account (980085755)

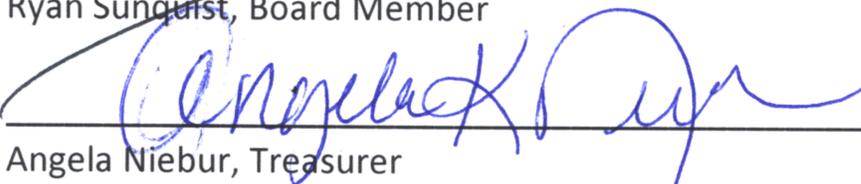
1/1/26	Beginning Savings Balance		\$200,842.02
1/30/26	Interest Earned		\$384.15
1/31/26	Ending Savings Balance		\$201,226.17

Escrow Account (000080034306)

			\$39,250.00
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
1/31/26	Agree w/statemeent	Total	\$61,250.00



 Ryan Sunquist, Board Member 2/17/2026



 Angela Niebur, Treasurer 2/17/2026